

2026 ANNUAL GRANT KICKOFF FORUM



Phoenixville
Community
Health Foundation

APPLICATION PROCESS AND TIMELINE

23 Apr: Application Opens

22 May: Applications Due

May–July: Deliberations

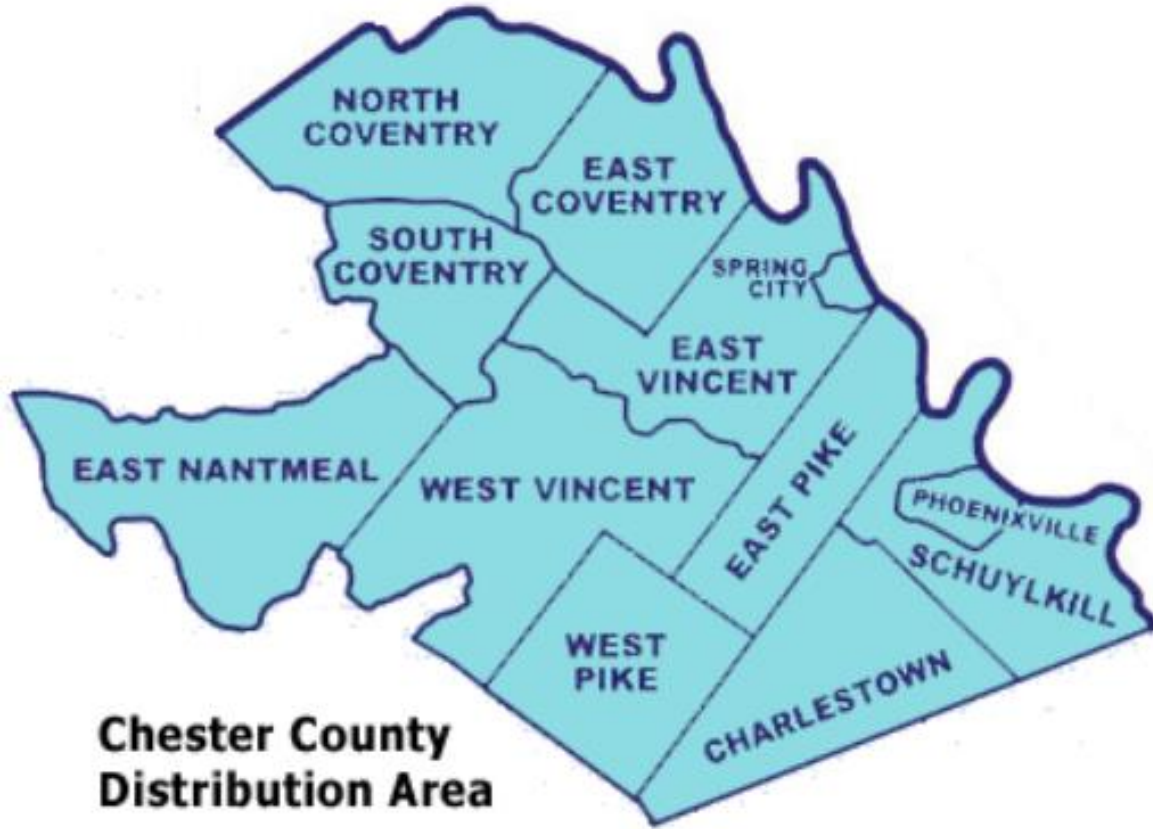
August: Decisions Made

GRANT ELIGIBILITY

Organizations must have the following:

- Current 501(c)3 status (or fiscal sponsorship)
- Directors and Officers insurance
- Operating budget of less than \$10 million
- Services provided to PCHF's geographic area of interest

GEOGRAPHIC AREA OF INTEREST



**Chester County
Distribution Area**



**Montgomery County
Distribution Area**

PCHF'S STRATEGIC GOALS

Health and Human Services

To ensure equitable access to high-quality and affordable health and human services for all residents in the Greater Phoenixville region.

PCHF'S STRATEGIC GOALS

Mental Health and Substance Abuse Services

Promote and strengthen access to timely mental health and substance abuse services, especially crisis intervention.

PCHF'S STRATEGIC GOALS

Housing and Public Safety

Support efforts to prevent homelessness and provide services for those experiencing housing insecurity, and expand opportunities for healthy, safe, and affordable housing.

PCHF'S GRANTMAKING INITIATIVES

Capacity Building and Development

Enhance the quality of services in the region by investing in nonprofit capacity building and development, and by encouraging partnership and innovation.

2025 APPLICATION OVERVIEW

Application is
divided into
Question Sets

The preliminary
Question Set
includes
branching
questions

Based on your
responses, the
remaining sets
will appear

STREAMLINED QUESTION SET

**ANSWERED BY ALL
APPLICANTS WHO HAVE
RECEIVED A GRANT SINCE
JULY 1, 2024**

SECTIONS 1 AND 2

Section One: Grant Request

- **Mission**
- **Organizational Update**
- **Service Area/Client Demographics**

Section Two: Finances

- **Budget Surplus/Deficit**
- **Organizational Loans**

SECTION THREE: ATTACHMENTS

990

Audit

Grant FY's
Budget

Current
Operating
Budget

Current
YTD Balance
Sheet

Board of
Directors

Additional
attachments
(optional)

FULL LENGTH QUESTION SET

ANSWERED BY ALL
APPLICANTS *WHO HAVE NOT*
RECEIVED A GRANT SINCE
JULY 1, 2024

SECTION ONE: ORGANIZATIONAL SUMMARY

Organization
Mission

Organization
Description

Success Story
(Optional)

Collaborations

Municipalities
Served

Clients in
PCHF Service
Area

Languages
Available

SECTION TWO: GRANT REQUEST

Proposal Description

- How does this request address the specific PCHF strategic goal under which you are applying?
- What is the problem or need you will address?
- How will funding will address this need?
- How is your organization unique in offering solutions to the needs you are addressing?
- How do you measure the impact of this request?
- What successes have you had providing these services?
- **FOR PROJECT REQUESTS ONLY** - How does this project request relate to your organization's mission?

SECTION THREE: GOVERNANCE

Professional
Skills:
Board of
Directors

Board
Committees

Additional
Committees

Number of
Times a
Year Board
Meets

SECTION THREE: GOVERNANCE CONT.

Conflict of Interest

Whistleblower

Confidentiality

Business Continuation Plan

Strategic Plan

SECTION FOUR: FINANCES

Budgetary
Surplus/Deficit

Organizational
Loans

SECTION FIVE: ATTACHMENTS

IRS
Determination
Letter

990

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(optional)

TIPS AND BEST PRACTICES

Equal Competition

Align budget with narrative

Ask for what you need

Know and educate your audience

Double check your financials

Re-Read before submitting!

PCHF MINI GRANTS

Mini Grants will reopen July 1

All eligibility criteria and grant categories are the same for the upcoming FY

Visit our website or email Sam for details/questions

QUESTIONS?

